

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
January 22, 2013**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on January 22, 2013.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Wickstrom and Withhart.

Councilmember Quigley arrived late.

APPROVAL OF AGENDA

Mayor Martin requested a brief discussion of Planning Commission appointments during the *Special Order of Business* portion of the meeting.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Wickstrom to approve the January 22, 2013 agenda as amended.

VOTE: Ayes - 4 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

Mr. Cory Springhorn, 173 Dennison Avenue, informed the Council about the success of local teams in First Lego League. This is a science and technology program in the schools. Statewide in Minnesota, there are 509 teams of which 69 will advance to state competition. Of those 69, five teams are from Shoreview: Height Differential; Ponytail Posse; Imaginative Orange Pi Guys; Gamemakers; Electric Solution Monsters. The competition will be February 2, 2013, at Washington Technology Magnet School in St. Paul, from 7:00 a.m. to 6:00 p.m.

Councilmember Quigley arrived at the meeting.

COUNCIL COMMENTS

Mayor Martin:

Friday, January 25th will be a Dive-In Movie night at the Community Center. Those wanting to attend must register. The movie to be shown is *Tangled*.

The *Slice of Shoreview* Committee will host a *Taste of Slice* fundraiser on February 21st at the Community Center. Many restaurants are participating. Advance tickets are \$20 and \$25 at the door and can be purchased online.

Congratulations to Councilmember Wickstrom who has been named to the Metro Cities Board of Directors. Metro Cities is a group that works on city issues and monitors work done by the Metropolitan Council.

Councilmember Quigley:

Reported that two fire stations are doing renovations and expansion for duty crews. The bidding climate was excellent so the work can be done with some additional projects. The pension fund through the Fire Board is healthy and doing well.

Councilmember Johnson:

Noted that she attended the Newly Elected Officials Conference sponsored by the League of Minnesota Cities.

Irondale High School is the recipient of a \$25,000 innovation grant. They were selected for the early college credit program.

On February 7th, Northwest Youth and Family Services will hold its Annual Service Awards Dinner honoring those who are committed to youth in the community. Tickets are \$30 and include dinner.

Congratulations to Councilmember Quigley, selected for the Paul Harris Award from the Rotary Club.

Councilmember Withhart:

The Economic Development Authority (EDA) and Economic Development Commission (EDC) is being honored Thursday, January 24, 2013, with a state award for the work that has been done on the Business Retention and Expansion Program.

There is an opening on the EDA. Anyone interested is encouraged to apply.

Councilmember Wickstrom:

Thank you to Councilmember and Mrs. Quigley for the refreshments provided at the Beyond the Yellow Ribbon event last week. The next steering committee is February 21, 2013.

On February 20, 2013, at 7:00 p.m., the EQC will hold its next seminar on How to Reduce Energy Consumption In Your Home.

CONSENT AGENDA

Mayor Martin expressed her appreciation and thanks to The Larks, a singing group who made a contribution to the Shoreview Community Center in memory of long-time Shoreview resident and active Community Center member Carol DeYoung who passed away.

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to approve the Consent Agenda, for January 22, 2013, and all relevant resolutions for item Nos. 1 through 10:

1. January 7, 2013 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes
 - Park and Recreation Commission, December 19, 2012
3. Monthly Reports
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims in the Amount of \$1,324,279.80
5. Purchases
6. License Applications
7. Reappointment of Emy Johnson to the Economic Development Authority
8. Acceptance of Gifts - The Larks
9. Application for Exempt Permit - Shoreview Einhausen Sister City Association
10. Extension of Tree Removal Contract

ROLL CALL: Ayes: Johnson, Quigley, Wickstrom, Withhart, Martin
Nays: None

PUBLIC HEARINGS**AUTHORIZE PREPARATION OF FINAL PLANS AND SPECIFICATIONS - COUNTY ROAD D/COTTAGE PLACE RECONSTRUCTION, CP 13-01A AND 13-01B**

Presentation by City Engineer Tom Wesolowski

On December 17, 2012, the City Council received the feasibility report on the proposed project and called for a public hearing. County Road D is the border between the cities of Roseville and Shoreview, and Roseville will participate in a cost-share with Shoreview for the design and construction of the project. Shoreview will design and administer the project. Therefore, the project is broken into two parts - the work on County Road D and the work on Cottage Place within Shoreview and paid for by Shoreview. Expenses for each part will be tracked separately.

Both County Road D and Cottage Place are rural roadways in poor condition with no curb and gutter. There is a concrete sidewalk along County Road D that is also in poor condition. The water main in this area is old, brittle cast iron. The sanitary sewer is clay pipe and in good condition. There is a minimal storm sewer system. Two inlets are located on County Road D that directly discharge into wetland, i.e., Lake Josephine Park in Roseville. On the east half of Cottage Place there is a county ditch. The west half directly discharges into a low area. There are no street lights on Cottage Place. There are older Xcel-owned street lights on County Road D, but they are in poor condition.

The proposed improvements include:

Reconstruction of both roads with installation of concrete curb and gutter

County Road D at 33 feet wide would be brought to a 10-ton (Municipal State Aid) MSA standard

Parking allowed on one side of County Road D

Cottage Place at 30 feet wide would be brought to a 7-ton City standard

A cul-de-sac installed at the west dead end

The sidewalk on County Road D replaced

Replacement of water main with directional drilling for less surface disruption and avoids the need for a temporary water main

Replace sanitary sewer with PVC pipe

Install storm water collection and filtration systems complying with watershed district standards

Install City street lights on County Road D

Three lights would be installed on Cottage Place as a result of positive feedback from neighborhood meetings

Shoreview costs for County Road D are estimated as follows:

Street	\$522,700
Water main	\$244,600
Sanitary sewer	\$ 19,500
Storm sewer	\$206,800
Street lights	\$ 85,000

Total Cost: \$1,079,100

Estimated costs for Cottage Place are:

Street	\$257,000
Water main	\$155,600

Sanitary sewer	\$ 28,800
Storm sewer	\$185,500
Street lights	\$ 21,500

Total Cost: \$648,400

Assessments are proposed for residents on County Road D in the estimated amount of \$68,450, which would offset the cost by approximately 4%. Residents on Cottage Place would pay only curb and gutter assessments, as they have already paid for storm sewer.

Street	\$1,850 per unit (curb and gutter cost only)
Storm sewer	\$1,050 per unit (maximum)

Total estimated assessment: \$2,900 per unit

Financing for the Shoreview portion of County Road D would be:

Municipal State Aid	\$766,810 (street, storm sewer and street lights)
Water Fund	\$244,600
Sewer Fund	\$ 19,500
Assessments	\$ 48,190

Financing for Cottage Place:

Street Renewal	\$236,650
Water Fund	\$155,600
Sewer Fund	\$ 28,800
Surface Water Fund	\$185,500
Street Light Fund	\$ 21,500
Assessments	\$ 20,350

The proposed project schedule for the project:

March 4, 2013	City Council approve plans and specifications
April 2, 2013	Bid Opening
April 15, 2013	City Council award contract
May, 2013	Construction starts
September, 2013	Construction completed
September, 2014	Assessment hearing

Mayor Martin asked if there are timing issues with the school district. Mr. Wesolowski responded that major road improvements will be done after school ends in June and completed before school begins. The school district is looking into moving summer classes to a different location.

City Attorney Filla stated that he has reviewed the affidavits for both public hearings, which are in order at this time.

Mayor Martin opened the public hearing for County Road D. There were no comments or questions.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to close the public hearing at 7:35 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin opened the public hearing for Cottage Place. There were no comments or questions.

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to close the public hearing at 7:36 p.m.

VOTE: Ayes - 5 Nays - 0

Council Discussion:

Councilmember Wickstrom asked if it would make more sense to put a trail along County Road D rather than replacing the sidewalk. Mr. Wesolowski stated that any trail would have to meet state standards. The existing sidewalk is six feet. A trail would have to be discussed with the neighborhood, as the width would change. Mr. Maloney added that complying with state standards because County Road D is a MSA road would mean more design elements to the project and can be considered.

Mayor Martin stated that this is a policy issue because of the material used for sidewalks and trails. Concrete sidewalks last longer than trails.

Councilmember Wickstrom stated that sidewalks are subject to cracking and heaving and harder to use for bikes and pedestrians.

Councilmember Withhart asked why some residents on County Road D will have assessments and some not. Mr. Wesolowski explained that after the City's policy on storm water assessments was adopted there was a drainage project that was done to drain east behind the school. A number of properties were already assessed for that project.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to adopt Resolution No. 13-08 directing preparation of plans and specifications and ordering the improvements for the County Road D and Cottage Place Road Reconstruction, City Projects 13-01A and 13-01B.

Discussion:

Mayor Martin noted the difference between the assessment policy of Shoreview and Roseville, noting that Shoreview makes it so much easier on residents as a result of foresight and action by previous City Councils.

Mr. Wesolowski stated that Roseville includes a portion of the street costs and is calculated by lineal foot frontage.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Johnson, Martin
 Nays: None

**AUTHORIZE PREPARATION OF PLANS AND SPECIFICATIONS - RED FOX ROAD,
CP 12-04**

Presentation by City Engineer Tom Wesolowski

The project is from Red Fox Road and Lexington east to the dead end. The City Council received a feasibility report and called for the public hearing on December 17, 2012.

This street is heavily used for commercial traffic, which causes congestion. The draft feasibility report was sent to business properties that are impacted. The response has been generally supportive. The existing road ranges from 30 to 33 feet with curb and gutter. There is a signalized intersection at Lexington. Three lanes are westbound, and one lane is eastbound. There is a 6-foot sidewalk on the south side.

Existing conditions consist of a water main that is old, brittle cast iron. The sanitary sewer is clay and PVC pipe. There are maintenance issues with the clay pipe. The storm sewer directs the east half of the road to the Target system and pond. The west half is directed to Lexington Avenue. City-owned street lights have been installed.

The proposed improvements include:

- Increase width of roadway with a second eastbound lane off Lexington, concrete median to control access points, center turn lane further east and traffic signal improvements
- Reconstruct/rehabilitate pavement and concrete curb and gutter
- Install a cul-de-sac at east dead end
- Relocate sidewalk on south side
- Install sidewalk on north side
- Replace water main with directional drilling
- Replace clay section of sanitary sewer
- Install storm water collection and treatment system to meet watershed district standards with two alternatives: 1) direct to Target pond and City take over ownership of pond; and 2) store and treat water within roadway
- Add street light at cul-de-sac
- Lights replaced from 100-watt HPS to 50-watt LED

Ramsey County was proposing to put in a right turn lane off Lexington in 2014. Rather than ripping up the area twice, it will be put in with this project with cost-sharing participation by Ramsey County.

Mayor Martin asked if there are pedestrian walkways across Red Fox north from Target to the new retail center. Mr. Wesolowski answered not at this time, but that can be considered.

Staff is recommending use of Alternate No. 1 regarding storm water treatment. Estimated costs are:

	Alternate No. 1	Alternate No. 2
Street	\$414,144	\$615,981
Water main	\$209,016	\$209,016
Sanitary sewer	\$ 57,131	\$ 57,131
Storm sewer	\$690,969	\$345,219
Traffic signal	\$ 60,000	\$ 60,000
Street lights	\$ 46,000	\$ 46,000
Total Cost:	\$1,477,260	\$1,333,347

Estimated assessments are \$225,480, or approximately 15% to 17% of total project costs. The street assessment costs are directly related to traffic flow improvements. The amount is based on curb footage. The storm water assessment is based on City policy at \$0.105/square foot of lot area. Final assessments will be determined at the completion of the project.

Financing of the project:

	Alternate No. 1	Alternate No. 2
Street Renewal Fund	\$346,949	\$548,786
Water Fund	\$209,016	\$209,016
Sewer Fund	\$ 57,131	\$ 57,131
Surface Water Fund	\$517,684	\$171,934
Street Light Fund	\$ 23,500	\$ 23,500
Assessments	\$225,480	\$225,480
TIF funding available	\$ 97,500	\$ 97,500

Project Schedule:

February 18, 2013	City Council approve plans and specifications
March 14, 2013	Bid opening
March 18, 2013	City Council award contract
May, 2013	Construction starts
July, 2013	Construction complete
September, 2014	Assessment hearing

City Manager Schwerm stated that the proposed assessment amounts establish the maximum assessments. There is likely to be some changes due to property donations and other factors. Also, a letter was received from Target preferring Alternate No. 1 because it would maintain access to Target, and there is a preference for the City taking over ownership of the storm water pond. As Target would be donating property in the form of sidewalk easement and the pond, Target has requested a reduction in the assessment.

Councilmember Johnson requested to be excused from voting on this issue, as she is employed by Target at this time.

City Attorney Filla stated that he has reviewed the affidavits for the public hearing, which is in order at this time. He added that there are no legal conflicts of interest for Councilmember Johnson, but she may have her own reasons for not participating in the decision.

Mayor Martin opened the public hearing. There were no comments or questions.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to close the public hearing at 8:04 p.m.

VOTE: Ayes - 5 Nays - 0

Council Discussion

Councilmember Withhart noted that the left turn causes more backup and placement of the median is crucial. Further, he is pleased to see Target's cooperation with the City on the pond. Mr. Wesolowski stated that the median placement is a concept drawing and more detail will be developed with the final plan.

Councilmember Withhart asked the reason for the cul-de-sac. Mr. Maloney stated that the cul-de-sac defines the public road from the private golf course where the road ends. There is also one more lot that can be developed.

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to adopt Resolution No. 13-09 directing the preparation of plans and specifications and ordering the improvements for the Red Fox Road Improvements, City Project 12-04.

ROLL CALL: Ayes: Wickstrom, Withhart, Quigley, Martin
Abstain: Johnson
Nays: None

GENERAL BUSINESS

RESOLUTION TO PARTICIPATE IN MN GREENSTEP CITIES PROGRAM

Presentation by City Environmental Officer Jessica Schaum

The Minnesota GreenStep Cities Program is voluntary and led by the MN Pollution Control Agency (MPCA). There are currently 50 cities participating in the program. It is an assistance and recognition to help cities achieve sustainability and improved quality of life. All city actions are inventoried with regard to five categories: 1) buildings and lighting; 2) land use; 3) transportation; 4) environmental management; and 5) economic and community development.

Each category has from 4 to 8 best practices.

The benefits are more efficient buildings with lower energy costs, healthier communities, a guide for continuous improvement, cleaner air and water, a cohesive look at City efforts, identify and credit for new actions.

The EQC was advised of this program in March 2012. Last fall, a graduate student group from the University of Minnesota/Mankato assisted the City with an inventory and data collection. Each of the five categories is broken down into best practices, which are further broken down into 168 possible action steps. Based on Shoreview's inventory, 22 of 28 best practices are being met, and 62 of the 168 action steps have been completed. This means that Shoreview has met the requirements to be a Step 3 GreenStep City, which is the highest achievement recognized. Only four other cities have achieved Step 3.

With Council approval of the resolution, the City will be recognized at the June 2013 League of Minnesota Cities annual conference. Future annual self-reporting will be done on the City's continued progress. Guidelines are being prepared to achieve a Step 4, which could be a future goal for Shoreview.

Ms. Schaum thanked the students, the EQC, City Council and others who have worked on these issues. The EQC has passed a resolution recommending formal participation in the program.

Councilmember Quigley commended staff and EQC efforts on environmental quality in the City.

Councilmember Wickstrom especially thanked the students who did the work for the City to get credit for work that has been done all along. She added that the City should also apply for the Blue Star award program.

Mayor Martin added that this program is now a vehicle for the City to tell its successful story on the environment and future goals.

MOTION: by Councilmember Johnson, seconded by Councilmember Wickstrom to adopt Resolution No. 13-10 authorizing participation in the Minnesota GreenStep Cities program.

ROLL CALL: Ayes: Withhart, Johnson, Quigley, Wickstrom, Martin
Nays: None

SPECIAL ORDER OF BUSINESS

Mayor Martin noted applications received for the Planning Commission. The two current Commissioners have reapplied for their positions. Four additional applications have been received, three of whom were interviewed last year. She asked how the Council would like to proceed on the appointments.

Councilmember Quigley stated that the current Planning Commission needs stability and has produced focused, expert opinions.

Councilmember Wickstrom stated that she would support interviewing all applicants.

Mayor Martin stated that the policy of asking members to reapply allows the City to address any particular issues. However, at this time she agrees with Councilmember Quigley that the Planning Commission is working well. She would keep the applications on file for next year and reappoint the two current members at the next Council meeting.

ADJOURNMENT

MOTION: by Councilmember Withhart, seconded by Councilmember Johnson to adjourn the meeting at 8:32 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE 4th DAY OF FEBRUARY 2013.

Terry C. Schwerm
City Manager